



REGULAR MEETING
New Bedford School Committee
New Bedford High School, 230 Hathaway Blvd., New Bedford, MA
Monday, February 8, 2021
6:00 P.M.

This Meeting was fully remotely in accordance with the Governor of Massachusetts' March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law G. L. c. 30A, Section 20.

PRESENT: MAYOR JON MITCHELL, MR. BRUCE OLIVEIRA, MR. CHRISTOPHER COTTER, MR. JACK LIVRAMENTO, MR. JOSHUA AMARAL, MS. COLLEEN DAWICKI (remotely), MR. JOHN OLIVEIRA

ABSENT:

IN ATTENDANCE: MR. THOMAS ANDERSON, MS. MARJORIE FERNANDES, MS. KAREN TREADUP, MR. ANDREW O'LEARY (remotely), MS. HEATHER EMSLEY, MR. ARTHUR MOTTA, MR. ROBERT TETREULT, NADIA ABOUCHANAB (Student Representative)

Meeting Start: 6:06 pm

- 1. *CALL TO ORDER*

- 2. *ROLL CALL OF COMMITTEE MEMBERS*

The roll call was as follows:

Mr. John Oliveira – Yes	Mr. Joshua Amaral – Yes
Mr. Christopher Cotter – Yes	Ms. Colleen Dawicki – Yes
Mr. Jack Livramento – Yes	Mayor Mitchell - Yes
Mr. Bruce Oliveira – Yes	<i>7-Yeas, 0-Nays, 0-Absent</i>

Mayor Jon Mitchell started the meeting with the 2021 School Committee Vice-Chair member election and invited a motion from the Committee.

The School Committee voted UNANIMOUSLY on a motion made by Mr. Joshua Amaral and seconded by Mr. Bruce Oliveira to nominate, Ms. Colleen Dawicki to the position of 2021 Vice-Chairperson for the New Bedford School Committee.

The roll call vote was as follows:

Mr. John Oliveira – Yes	Mr. Joshua Amaral – Yes
Mr. Christopher Cotter – Yes	Ms. Colleen Dawicki – Yes
Mr. Jack Livramento – Yes	Mayor Mitchell - Yes
Mr. Bruce Oliveira – Yes	<i>7-Yeas, 0-Nays, 0-Absent</i>

3. APPROVAL OF MINUTES

The School Committee voted UNANIMOUSLY on a motion made by Mr. Jack Livramento and seconded by Mr. Joshua Amaral to accept the approval of the December 14, 2020 School Committee meeting minutes.

The roll call vote was as follows:

Mr. John Oliveira – Yes	Mr. Joshua Amaral – Yes
Mr. Christopher Cotter – Yes	Ms. Colleen Dawicki – Yes
Mr. Jack Livramento – Yes	Mayor Mitchell - Yes
Mr. Bruce Oliveira – Yes	<i>7-Yeas, 0-Nays, 0-Absent</i>

The School Committee voted UNANIMOUSLY on a motion made by Mr. Joshua Amaral and seconded by Mr. Bruce Oliveira to accept the approval of the January 11, 2021 School Committee meeting minutes.

The roll call vote was as follows:

Mr. John Oliveira – Yes	Mr. Joshua Amaral – Yes
Mr. Christopher Cotter – Yes	Ms. Colleen Dawicki – Yes
Mr. Jack Livramento – Yes	Mayor Mitchell - Yes
Mr. Bruce Oliveira – Yes	<i>7-Yeas, 0-Nays, 0-Absent</i>

4. PUBLIC COMMENT

The School Committee voted UNANIMOUSLY on a motion made by Mr. John Oliveira and seconded by Mr. Christopher Cotter to accept the public comments and place on file.

The roll call vote was as follows:

Mr. John Oliveira – Yes	Mr. Joshua Amaral – Yes
Mr. Christopher Cotter – Yes	Ms. Colleen Dawicki – Yes
Mr. Jack Livramento – Yes	Mayor Mitchell - Yes
Mr. Bruce Oliveira – Yes	<i>7-Yeas, 0-Nays, 0-Absent</i>

5. STUDENT REPRESENTATIVE

Mayor Mitchell introduced and welcomed newly elected Student Representative, Ms. Nadia Abouchanab, Class of 2021, and recognized Ms. Hailee Duarte as the alternate student representative. Ms. Abouchanab shared events and news happening with New Bedford High School (NBHS) students. A few items she highlighted to the Committee were:

- Winter sports have begun. Boys and Girls Basketball teams had games this week with one being a home game for the Girls team tomorrow, February 9, 2021.
- All class officer positions have been filled including, the National Honor Society's and Student Advisory Council student representatives.
- Class officers are trying to be creative in getting seniors motivated and not discouraged in finishing the school year with the pandemic. Plans are in the works for an "Adopt a senior" mentor program working with underclassmen.
- The deadline for the class yearbook has been extended to August. It's been difficult for the yearbook staff to assemble due to Covid-19.
- There will be Free Application for Federal Student Aid (FAFSA) workshops. The senior class has teamed up with the Gear Up program to help students get started.

6. SUPERINTENDENT'S REPORT

Superintendent Thomas Anderson reminded the School Committee that it is the time of the year to look ahead at the budget. He started with a review of the New Bedford Public Schools (NBPS) 2021-2022 Investment Priorities. He stated the major buckets items are the areas of Technology, Human Capital, Extra-Curricular Activities and Facilities. NBPS will continue to dig deeper and move forward with its goals.

Technology

- Resources
- Software and Hardware

Human Capital

- Capacity Building
- Curriculum
- Special Education
- Technology Support

Extra-Curricular Activities

- Academic Clubs
- Athletics
- Performing Arts Program
- Enhanced Music Program

Facilities (grounds)

- Continue developing a Master Facilities Implementation Plan
- School Internal and External
- MSBA Projects

The Superintendent went on to discuss what the Student Opportunity Act (SOA) development plan will focus on. The four commitments were: Talent Development, Conditions for Student Success, Enhanced Core Instruction, and targeted Student Supports. The plan will intentionally focus on student subgroups who can achieve at the same high levels as their peers. It will adopt, deepen or continue specific evidence based programs that will close opportunity and achievement gaps and allocate resources to support it. It will also monitor success in reducing disparities in achievement amongst the subgroup. Family engagement will be included to access how best to meet a students' needs.

The Superintendent listed the following priority programs that are aligned with the focus, goals, objectives and outcomes in the NBPS Strategic Plan.

- *Increase student supports for social emotional/mental health and professional development for staff*
- *Expanded access to full-day, high-quality pre-kindergarten for 4-year-olds, including potential collaboration with other local providers*
- *Research-based early literacy programs in Pre-K and early elementary grades*
- *Early College programs (under-represented in higher education)*
- *Support educators to implement high-quality, aligned curriculum*
- *Diversify the educator/admin. workforce (recruitment and retention)*
- *Leadership pipeline development programs for schools*
- *Staffing to expand student access to arts, athletics, and enrichment, and strategic scheduling to enable common planning time for teachers*

- *Strategies to recruit* and retain educators/administrators in hard-to-staff schools and positions
- *Facilities improvements* to create healthy and safe school environments

The continued investments that NBPS will focus on are:

- Strengthen Staff Development
- Maintain and Enhance Student Services
- Upgrade our Learning Spaces
- Address Yearly Contractual Increases
- Create a Healthy Organization (climate and culture)
- Expand Social Emotional Supports (teaching and learning process)
- Enhance Instructional Leadership (administrator, teacher support)
- Leverage Dedicated Parents and Supporters
- Eliminate the Opportunity Gap

The Superintendent told the Committee that Community Feedback Sessions were held to focus on reviewing the district goals and solicited feedback in regards to the increased funding stipulated by the SOA. The sessions were held on the following days:

- Community Engagement with students (Boys & Girls Club): Feb. 10
- Staff Feedback sessions: Feb. 11, 24, 26
- Planning Team Sessions: Feb.14 and March 13
- Community Engagement Forum: Feb. 27 (6:15 PM–7:30 PM)
- Community (YWCA) March 3 (5:30 PM)
- Buttonwood Senior Center: March 4 (7:00 PM)
- Community Organizations: March 16 (8:30 AM - 11:30 AM)

He went on to explain how NBPS will assess the impact on the teaching and learning process regarding the districts priorities. Future discussions are in the planning stages for: Special Education supports (*co-teaching, staffing and supports*), English Language supports (*staffing, translations, and programming*), Social Services to support social-emotional and physical health , Diversify educator and administrative workforce, Hire staff that best support student performance, College and career readiness (*pathways and partnerships*), Buildings/facilities improvements (*academic programming and safety*), Community partnerships and wraparound services, Expand Pre-Kindergarten (*increase seats for 3 and 4 year old's*) and Dropout Prevention (*increased graduation rates*).

The Superintendent shared a few general updates with the Committee on Learning Loss. He shared that as a country, significant investments need to be made to catch up and prevent further learning loss. NBPS is reviewing how to prevent further learning loss right now. NBPS has been working together with other districts administratively to collaborate: Fall River, Taunton, Bridgewater-Raynham, Somerset-Berkley and Seekonk.

He reminded the Committee that the NBPS Covid-19 tracker is being updated two days a week and the current cases as of the last ten days (1/31/21) are as follows:

	# In Building	% in Building
Staff	222	9.1%
Students	<u>396</u>	<u>4.0%</u>
TOTAL	618	5.1%
Last 10 Days	14 Staff, 22 Students	
	36 Total	

Committee member, Mr. Jack Livramento asked what NBPS is going to do to recoup the learning loss. The Superintendent shared one of the things being done is tutoring. NBPS is contracting with an outside tutoring company to provide 24-hour access to tutoring and will target grades 6 through 12. An additional piece going on is to be able to pay NBPS teachers to participate in tutoring students in grades K through 5.

The Superintendent closed out his report with information in regards to students transitioning back into classrooms. He understands that parents are nervous, but the process of returning is currently being looked at. It entails a lot of logistics, schools are working on the details and trying to find a balance for the return. Deputy Superintendent, Ms. Karen Treadup added that after-school and summer programming is being looked at and offered to targeted students.

7. OTHER REPORTS

Finance & Operations – Mr. Andrew O’Leary, Assistant Superintendent for Finance and Operations began with the Function Code report. He brought the Committee attention to the budget number being worked with, \$179,162,500. He shared that there was \$6,503,133 in transfer and adjustments which gave a new working budget of \$185,665,633 and Chapter 70 funds increased to 3.2%. He added that he is working with the schools to ensure ordering of supplies are done at this time of year. Mr. O’Leary ran through the Health Insurance Spenddown, revolving accounts, salary report, transfer report and concluded with the grant report.

The School Committee voted UNANIMOUSLY on a motion made by Mr. Bruce Oliveira and seconded by Mr. John Oliveira to accept the Transfer report as presented to the School Committee.

The roll call vote was as follows:

Mr. John Oliveira – Yes	Mr. Joshua Amaral – Yes
Mr. Christopher Cotter – Yes	Ms. Colleen Dawicki – Yes
Mr. Jack Livramento – Yes	Mayor Mitchell - Yes
Mr. Bruce Oliveira – Yes	<i>7-Yeas, 0-Nays, 0-Absent</i>

The School Committee voted UNANIMOUSLY on a motion made by Mr. Bruce Oliveira and seconded by Mr. Christopher Cotter to accept the Finance & Operations report as presented to the School Committee.

The roll call vote was as follows:

Mr. John Oliveira – Yes	Mr. Joshua Amaral – Yes
Mr. Christopher Cotter – Yes	Ms. Colleen Dawicki – Yes
Mr. Jack Livramento – Yes	Mayor Mitchell - Yes
Mr. Bruce Oliveira – Yes	<i>7-Yeas, 0-Nays, 0-Absent</i>

Personnel Report – Ms. Heather Emsley, Executive Director of Human Capital Services (HCS), shared that there were 17 appointments with 4 from Unit A, 2 from AFSCME, 5 paraprofessionals and 6 non-union, as well as, 1 non-union retirements. Ms. Emsley added that there were 5 resignations with 1 from Unit A, 2 non-union, 1 AFSCME and 1 paraprofessional. She concluded there was one transfer from Unit A.

Ms. Emsley update the Committee that the New Bedford Education Association (NBEA) Unit A bid process is still ongoing and due to technical issues with the website, the deadline has been extended to February 11th. She included that the Journey into Education and Teaching (JET) recruitment is ongoing and to get connected visit the Human Capital Services webpage by visiting www.newbedfordschools.org for more information.

The School Committee voted UNANIMOUSLY on a motion made by Mr. John Oliveira and seconded by Mr. Jack Livramento to accept the Personnel report to place on file.

The roll call vote was as follows:

Mr. John Oliveira – Yes
Mr. Christopher Cotter – Yes
Mr. Jack Livramento – Yes
Mr. Bruce Oliveira – Yes

Mr. Joshua Amaral – Yes
Ms. Colleen Dawicki – Yes
Mayor Mitchell - Yes
7-Yeas, 0-Nays, 0-Absent

School Committee Report – Member, Ms. Colleen Dawicki shared that the School Wellness Committee has been meeting to review the School Wellness Policy and the Policy Sub-Committee should see an update by spring and the full Committee by this summer. The YWCA hosted a Racism and the Economy series on Tuesday, January 12th and members, Mr. Bruce Oliveira and Mr. Joshua Amaral participated in the series. Ms. Dawicki ended her update on a personal note and added that Kindergarten registration starts on January 19th. She stated she is happy to be registering her child and everyone should check out the NBPS website for more information or call the Family Registration Center to set up an appointment.

Member, Mr. Jack Livramento shared that the School Resource Officers (SRO) working groups have begun and everyone is registered to attend the meetings. He added that he is on the research committee and is looking forward to working in the group and seeing how the group will move forward.

8. NEW BUSINESS

9. EXECUTIVE SESSION

The School Committee voted UNANIMOUSLY on a motion made by Mr. Bruce Oliveira and seconded by Mr. Joshua Amaral to enter into Executive Session for purpose #3 in respect to negotiations with union personnel:

- New Bedford Educator’s Association
- NBSSU
- Federal of Paraprofessionals

The roll call was as follows:

Mr. John Oliveira – Yes
Mr. Christopher Cotter – Yes
Mr. Jack Livramento – Yes
Mr. Bruce Oliveira – Yes

Mr. Joshua Amaral – Yes
Ms. Colleen Dawicki – Yes
Mayor Mitchell - Yes
7-Yeas, 0-Nays, 0-Absent

10. ADJOURN

Meeting Ended: 8:14 PM

Submitted by:



Marjorie Fernandes
Senior Executive Assistant
Recording Secretary, School Committee

Reviewed by:



Thomas Anderson
Superintendent
Secretary, School Committee

NOTICE: This meeting was recorded and can be viewed through New Bedford Cable Access at:
<https://www.newbedford-ma.gov/cable-access/>

TRANSPORTATION MEETING MINUTES ¹

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DRAFT

New Bedford Public Schools
Paul Rodrigues Administration Building
455 County Street
New Bedford, MA 02740

Transportation Subcommittee Meeting
March 18, 2021
5:33 PM – 6:26 PM
VIRTUAL VIA ZOOM

Present:

Mr. Joaquim Livramento (Via Zoom), Mr. Joshua Amaral (Via Zoom), Mr. Christopher Cotter (Via Zoom)

Also in Attendance:

Mr. Andrew O'Leary (Via Zoom), Mr. Jeffrey Tatro (Via Zoom)

The meeting commenced at 5:33 PM

Mr. Tatro reported on School Transportation Contracts renewals. He presented current prices for newly bid contracts. It is shown they the City is getting value for pupil transportation. Mr. O'Leary briefly reviewed the history of the transportation contracts. Approximately one year from now we will need to start and discuss the next contracts since there will only be one more option year. There are no more options after June 30, 2023. Mr. Cotter made a motion to extend the current contracts by one year. The motion was seconded by Mr. Amaral. The subcommittee approved the contract extension 3 – 0. This will now go to the full committee for approval.

Mr. Tatro explained how the registration process was working for the school bus. Registration for a bus pass will continue after a successful first year. The registration process will done using SurveyMonkey or Gateway. Bus pass will be emailed to the student or the family. All students must register to be assigned a seat. Mr. Amaral inquired about the deadline to register. Mr. Tatro explained that registration online will be available approximately July 15th to August 15th. After the end date students must contact the school or transportation office for a bus pass. No student that is eligible for a bus pass will be denied. This will be presented at the School Committee as information.

The school vehicle fleet was review. Mr. Tatro presented a document outlining the current vehicles and the condition of each vehicle. After review there is need for an update to the facilities field worker vehicles. Mr. O'Leary went on to explain that ESSR grant money is a viable way to purchase some new vehicles. All employees must have safe vehicles. Mr. Cotter expressed concern about undercarriage rot as a result of the vehicles age. Mr. O'Leary and Mr. Tatro have been tasked to formulate a plan for replacement and a three year replacement schedule.

Mr. O'Leary briefly discussed the MAGNET program. He explained that their relay is no MAGNET program. The impact it currently has on transportation is minimal and no change will be made at this time.

Mr. Tatro next discussed the impact on busing with the expansion of Alma Del Mar charter school. He explained that the number of buses will again need to be increased with the new campus opening on Church St. Currently the school operates with 10 buses this will likely go up to 15 buses since very few students

¹ *The Open Meeting Law requires public bodies to create and approve minutes in a timely manner. A "timely manner" is considered to be within the next three public body meetings or 30 days from the date of the meeting, whichever is later, unless the public body can show good cause for further delay*

TRANSPORTATION MEETING MINUTES ¹

will reside within two miles of the new campus. Mr. Amaral suggested that we push for staggered start times like we use in the City. Mr. O'Leary then talked about having Alma Del Mar providing its own transportation. The committee determined that a staggered start time would be strongly suggested to the school and that the laws and procedures for the charter school to provide its own transportation contract would be reviewed.

Voted unanimously on a motion by Mr. Amaral and seconded by Cotter to adjourn.

Meeting adjourned at 6:26 PM

¹ *The Open Meeting Law requires public bodies to create and approve minutes in a timely manner. A "timely manner" is considered to be within the next three public body meetings or 30 days from the date of the meeting, whichever is later, unless the public body can show good cause for further delay*

Revised 4/12/21

NEW BEDFORD PUBLIC SCHOOLS



APRIL 8, 2021
SCHOOL COMMITTEE MEETING

March 2021 Reports

Function Code Report | March 2021

Function Code Report March 2021

ACCOUNT DESCRIPTION	ORIGINAL APPROP	TRANSFRS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	%USED
S1110:School Committee	17,890	0	17,890	10,165.49	1,194.43	6,530	63.30
S1210:Superintendent	509,985	0	509,985	343,951.73	12,473.11	153,560	69.90
S1220:Assist Superintendent	219,149	-869	218,280	147,106.77	898.89	70,274	67.80
S1230:District-Wide Administra	248,182	35,000	283,182	183,224.82	24,427.10	75,530	73.30
S1410:Finance and Business	1,247,647	0	1,247,647	837,243.75	40,106.78	370,296	70.30
S1420:Human Resources	534,976	0	534,976	380,495.86	6,610.50	147,870	72.40
S1430:Legal for School Commit	190,000	0	190,000	75,925.89	114,074.11	0	100.00
S1435:Legal Settlements	95,000	0	95,000	0.00	0.00	95,000	0.00
S1450:District-Wide MIS	190,328	50,000	240,328	163,601.72	62,816.11	13,910	94.20
S1710:Curriculum Dir Superviso	2,548,848	-2,301	2,546,547	1,600,648.08	16,093.15	929,806	63.50
S2130:Instr Tech Train	258,122	0	258,122	173,621.90	0.00	84,500	67.30
S2210:Principals Office - Buil	7,222,467	15,446	7,237,913	4,467,349.85	47,235.97	2,723,327	62.40
S2250:Principals Technology-Bu	15,807	888	16,695	8,005.00	964.28	7,726	53.70
S2305:Classroom Teachers	74,856,491	384,000	75,240,491	40,053,735.46	0.00	35,186,756	53.20
S2320:Medical/Therapeutic Serv	4,335,452	-30,000	4,305,452	2,208,689.44	144,650.09	1,992,112	54.70
S2324:Substitutes Long Term	0	0	0	75,686.42	0.00	75,686	100.00
S2325:Substitutes Short Term	1,100,000	867,295	1,967,295	694,730.75	0.00	1,272,564	35.30
S2330:Non-Clerical Paraprofess	3,045,788	330,000	3,375,788	2,770,254.18	0.00	605,534	82.10
S2340:Librarians Media Direc	167,821	0	167,821	91,684.71	0.00	76,136	54.60
S2345:Distance Learn/Online Co	82,050	0	82,050	69,090.00	0.00	12,960	84.20
S2352:Instructional Coaches	178,182	0	178,182	95,825.02	0.00	82,357	53.80
S2353:Teacher/Instr Staff-Pr	0	0	0	-3,883.97	0.00	3,884	100.00
S2356:Professional Dev Staff	61,960	-22,400	39,560	5,181.23	5,845.00	28,534	27.90
S2358:Professional Development	236,477	94,910	331,387	83,855.54	99,653.40	147,878	55.40
S2410:Textbks Software/Media	301,114	-66,484	234,630	146,361.21	50,192.34	38,077	83.80
S2415:Other Instruc Mats - Lib	231,547	-121,835	109,712	83,104.39	9,828.54	16,779	84.70
S2420:Instructional Equipment	159,034	964,491	1,123,525	340,611.81	690,912.03	92,001	93.30
S2430:General Supplies	445,942	110,053	555,995	176,732.09	195,748.23	183,515	67.00
S2440:Other Instructional Serv	538,979	-37,100	501,879	104,700.66	126,619.40	270,559	46.10
S2451:Classroom Instructional	772,339	676,210	1,448,549	507,014.89	863,355.25	78,179	94.60

Function Code Report | March 2021

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S2453 Other Instructional Hard	229,753	33,102	262,855	12,525.56	96,578.46	153,751	41.50
S2455 Instructional Software	273,678	1,113,669	1,387,347	348,263.87	658,345.61	380,737	72.60
S2710 Guidance / Adjustment Co	5,610,029	-350	5,609,679	3,081,697.89	0.00	2,527,981	54.90
S2720 Testing Assessment	168,600	-3,000	165,600	19,262.32	54,632.48	91,705	44.60
S2800 Psychological Services	3,587,847	1,299,000	4,886,847	3,321,433.67	1,052,995.70	512,418	89.50
S3100 Attend Parent Liaison Se	1,179,083	35	1,179,118	608,163.34	70,221.62	500,733	57.50
S3200 Health Services	3,177,075	19,870	3,196,945	1,847,302.53	17,008.70	1,332,634	58.30
S3300 Student Transportation S	176,251	0	176,251	157,088.37	0.00	19,163	89.10
S3301 Transportation to Sch w-	9,254,340	0	9,254,340	2,349,676.59	6,798,403.41	306,260	98.90
S3302 Transportation to Sch ou	3,102,572	0	3,102,572	613,304.07	1,079,628.09	1,409,640	54.60
S3310 Operation of School Buse	4,250	0	4,250	970.77	2,754.23	525	87.60
S3320 Transportation	20,000	0	20,000	13,810.55	0.00	6,189	69.10
S3350 Maintenance School Buses	12,500	0	12,500	636.58	1,924.78	9,939	20.50
S3510 Athletics Services	852,356	0	852,356	270,098.88	52,297.84	529,959	37.80
S3520 Other School Services	514,104	-41,750	472,354	210,397.37	4,201.74	257,755	45.40
S3600 School Security	719,539	-20,177	699,362	203,777.81	15,607.00	478,977	31.50
S4110 Custodial Services	4,874,762	2,000	4,876,762	2,977,601.27	282,494.21	1,616,667	66.80
S4120 Heating of Buildings	1,236,385	493,806	1,730,191	434,857.76	872,193.86	423,139	75.50
S4130 Utility Services	2,380,877	0	2,380,877	879,105.71	1,387,886.34	113,885	95.20
S4210 Maintenance of Grounds	190,580	103,090	293,580	117,852.37	134,914.32	40,813	86.10
S4220 Maintenance of Buildings	1,481,283	0	1,481,283	877,977.71	46,732.96	556,572	62.40
S4230 Maintenance of Equipment	215,340	72,385	287,725	21,693.17	115,237.10	150,795	47.60
S4235 Gas Vehicles	24,000	0	24,000	10,059.57	13,940.43	0	100.00
S4300 Extraordinary Maintenance	2,159,200	200,000	2,359,200	792,819.08	888,565.48	677,815	71.30
S4400 Networking Telecommunica	855,881	105,000	960,881	672,026.53	15,737.36	273,117	71.60
S4450 Technology Maintenance	734,642	24,772	759,414	629,500.27	116,298.75	13,615	98.20
S5100 Employee Retirement	0	0	0	23,825.00	0.00	-23,825	100.00
S5150 Employee Separation Cost	905,000	0	905,000	308,086.82	0.00	596,913	34.90
S5200 Insurance Programs	28,083,428	-208,919	27,874,509	20,607,239.62	234,655.44	7,032,604	74.80
S5260 Other Non-Employee Insur	135,000	55,221	200,221	200,221.00	0.00	0	100.00
S5300 Rental-Lease of Equipmen	1,516,451	-1,834	1,514,627	1,178,904.66	226,979.44	108,743	92.80
S5350 Rental-Lease of Building	6,000	0	6,000	0.00	6,000.00	0	100.00
S5550 Crossing Guards	60,000	0	60,000	13,341.19	0.00	46,659	22.20

Function Code Report | March 2021

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Function Code	Actual	Available	% Available	Category	Actual	Available	% Available	Category
S6200 Civic Activities	208,640	208,640	0	Special Education Tuition	142,177.46	490.00	65,973	68.40
S6900 Transportation Svc NonPu	212,400	212,400	0	Adult Ed	54,851.50	145,148.50	12,400	94.20
S7500 Acquisition of Vehicles	38,217	38,217	0	Facilities & Maintenance	38,217.23	0.00	0	100.00
S9100 Prog w/Other Dist in MA	115,850	115,850	0	Technology	113,599.00	0.00	2,251	98.10
S9130 Charter School Transport	610,000	610,000	0	Retirement Insurance	18,300.00	581,700.00	10,000	98.40
S9200 Tuition to Out of Distri	550,000	550,000	0	Counseling Student support	20,978.00	0.00	529,022	3.80
S9300 Tuition to Non-Public Sc	1,065,000	1,065,000	0	Admln	955,341.88	1,387,974.95	-1,278,317	220.00
S9400 Tuition to Collaborative	2,810,000	2,810,000	0	Teaching Services	942,843.82	1,107,861.35	759,295	73.00

Expense Total 179,162,500 6,503,133 185,665,633 100,984,545 19,984,119 64,696,968 65.20

3/25/2021	FY21 REVISED BUDGET	AVAILABLE BUDGET	% Available	CATEGORY
5,150,850	22,251	0.4%	Special Education Tuition	
208,640	65,973	31.6%	Adult Ed	
14,954,245	3,688,429	24.7%	Facilities & Maintenance	
1,977,318	308,368	15.6%	Technology	
28,979,730	7,605,692	26.2%	Retirement Insurance	
19,343,641	6,917,583	35.8%	Counseling Student support	
3,096,960	919,060	29.7%	Admln	
81,382,574	37,340,916	45.9%	Teaching Services	
5,624,492	1,213,597	21.6%	Instructional supplies	
10,042,582	3,737,653	37.2%	School leadership	
12,880,530	1,610,774	12.5%	Transportation	
2,024,072	1,266,691	62.6%	Athletics /Security/Misc	
\$	185,665,633	\$	64,696,968	34.8% Total

Function Code Report | March 2021

3/27/2020	FY21 REVISED BUDGET	AVAILABLE BUDGET	% Available	CATEGORY
4,090,918	59,081	1.4%	Special Education Tuition	
206,147	78,121	37.9%	Adult Ed	
13,108,876	2,522,802	19.2%	Facilities & Maintenance	
1,753,651	463,248	26.4%	Technology	
2,619,854	1,265,109	48.3%	Retirement Insurance	
19,053,267	6,647,290	34.9%	Counseling Student support	
2,864,603	855,100	29.9%	Admin	
78,659,805	39,822,439	50.6%	Teaching Services	
3,681,972	843,516	22.9%	Instructional supplies	
9,354,720	3,945,400	42.2%	School leadership	
12,022,542	262,216	2.2%	Transportation	
1,999,639	730,586	36.5%	Athletics / Security / Misc	
\$ 149,415,994	\$ 57,494,909	38.5%	Total	

General Expense Report | March 2021

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FY 21 GENERAL EXPENSE BUDGET REPORT						3/25/2021
SCHOOLS	Budget	YTD Expended	Encumbrances	Balance	Percent Spent & Enc	
ASHLEY ELEMENTARY SCHOOL	36,052.60	14,304.39	9,163.31	12,584.90	65.1%	
BROOKS ELEMENTARY SCHOOL	32,764.75	12,434.68	8,525.67	11,804.40	64.0%	
CAMPBELL ELEMENTARY SCHOOL	371,531.01	11,009.97	348,806.59	11,714.45	96.8%	
CARNEY ACADEMY	90,297.75	33,359.67	47,906.93	9,031.15	90.0%	
CONGDON ELEMENTARY SCHOOL	24,021.39	7,706.60	3,884.46	12,430.33	48.3%	
DEVALLES ELEMENTARY SCHOOL	27,256.75	8,884.99	4,624.66	13,747.10	49.6%	
GOMES ELEMENTARY SCHOOL	53,410.75	22,977.71	14,411.99	16,021.05	70.0%	
HATHAWAY ELEMENTARY SCHOOL	300,605.32	5,916.32	288,084.96	6,604.04	97.8%	
HAYDEN MCFADDEN ELEMENTARY SCHOOL	126,779.30	39,808.97	72,580.16	14,390.17	88.6%	
JACOBS ELEMENTARY SCHOOL	48,990.39	18,540.01	13,351.52	17,098.86	65.1%	
LINCOLN ELEMENTARY SCHOOL	104,008.75	27,885.01	73,072.11	3,051.63	97.1%	
PACHECO ELEMENTARY SCHOOL	49,202.61	17,315.97	6,467.72	25,418.92	48.3%	

General Expense Report | March 2021

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PARKER ELEMENTARY SCHOOL	78,444.00	44,982.21	26,343.56	7,118.23	90.9%
PULASKI ELEMENTARY SCHOOL	140,854.75	56,542	15,037	69,275	50.8%
RENAISSANCE	39,491.00	13,954	4,180	21,358	45.9%
RODMAN ELEMENTARY SCHOOL	30,014.00	12,915	3,871	13,227	55.9%
SWIFT ELEMENTARY SCHOOL	252,470.58	16,705	229,083	6,682	97.4%
TAYLOR ELEMENTARY SCHOOL	32,630.00	14,774	9,747	8,108	75.2%
WINSLOW ELEMENTARY SCHOOL	38,122.00	20,847	15,546	1,729	95.5%
KEITH MIDDLE SCHOOL	145,440.75	77,114	36,667	31,660	78.2%
NORMANDIN MIDDLE SCHOOL	246,800.75	121,174	93,578	32,049	87.0%
ROOSEVELT MIDDLE SCHOOL	159,287.75	75,124	32,288	51,875	67.4%
HIGH SCHOOL	1,299,661.10	673,709	309,178	316,775	75.6%
TRINITY DAY ACADEMY	35,300.00	14,110	8,619	12,570	64.4%
WHALING CITY JR/SR HIGH SCHOOL	11,175.60	6,775	1,741	2,660	76.2%

General Expense Report | March 2021

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FY 21 GENERAL EXPENSE BUDGET REPORT							3/25/2021
DEPARTMENTS AND PROGRAMS	Budget	YTD Expended	Encumbrances	Balance	Percent Spent & Enc.		
ADULT EDUCATION	6,275.00	3,601	290	2,184	55.2%		
ATHLETICS	66,578.00	18,077.45	34,309.48	17,191	74.2%		
DEPUTY SUPERINTENDENT	24,192.64	6,786	6,030	11,376	53.0%		
EDUCATIONAL ACCESS & PATHWAYS	118,683.02	53,559	52,564	12,560	89.4%		
ELEMENTARY AFTER SCHOOL PROGRAM	38,800.00	0	0	38,800	0.0%		
FACULTIES	3,375,933.00	1,067,044	4,344,509	964,579	71.4%		
FAMILY REGISTRATION CENTER	165,209.00	14,065	70,177	80,967	51.0%		
FINANCE & OPERATIONS <small>(includes HealthCare)</small>	28,924,150.26	21,286,078	686,739	6,948,334	76.0%		
FINE ARTS	273,875.35	74,768	91,828	105,279	51.3%		
GUIDANCE & PUPIL PERSONNEL	30,379.60	19,795	3,059	7,526	75.2%		
HEALTH SERVICES	93,130.40	76,411	16,668	52	99.9%		
HUMAN CAPITAL SERVICES	103,308.00	68,227	9,410	25,671	75.2%		

General Expense Report | March 2021

HUMAN CAPITAL SERVICES	103,308.00	68,227	9,410	25,671	75.2%
OFFICE OF INSTRUCTION	1,348,590.08	209,003	764,543	374,944	72.2%
PARENTING TEENS	11,901.00	3,435	2,112	6,354	46.6%
SCHOOL COMMITTEE	17,890.00	10,165	1,194	6,530	63.5%
SEA LAB	49,454.00	18,736	6,303	24,415	50.6%
SPECIAL EDUCATION	8,977,884.00	4,848,642	3,852,952	276,290	96.9%
SUPERINTENDENT	183,396.00	64,192	87,987	30,217	83.0%
TECHNOLOGY SERVICES	2,558,050.00	1,032,973	930,920	494,156	79.3%
TRANSPORTATION	13,560,482.00	3,075,106	8,619,997	1,865,379	86.2%
UTILITIES	4,343,275.00	1,544,711	2,275,510	523,054	88.0%
WRAPOUNDS SERVICES	250,387.00	56,381	66,874	129,132	48.4%
TOTAL ALL SCHOOLS & DEPARTMENTS MARCH 2021	68,191,437.00	34,918,626	20,597,838	12,674,974	81.4%
TOTAL ALL SCHOOLS & DEPARTMENTS MARCH 2020	37,938,609.00	22,955,637	11,082,128	3,900,845	89.7%

Salary Report | March 2021

FY21 Salary Spend Down Report					
				Bi-Weekly Payroll	Balance
Original Budget	115,760,901.00				
Transfers Out	(1,369,000.00)				
Transfer In	3,082,295.00				
Revised Budget	117,474,196.00				
7/4/20	Summer Accrual	(12,415,479.33)		3,502,696.11	126,386,979.22
7/18/20	Split Payroll (Accrued to FY20)	(563,040.21)		3,511,011.87	123,439,007.56
8/1/20				3,545,744.88	119,893,262.68
8/15/20				3,317,234.34	116,576,028.34
8/29/20	2nd week is 53rd week UA, UB			2,274,690.92	114,301,337.42
9/12/20			4,779,501.00	4,270,666.67	110,030,670.75
9/26/20				4,334,268.43	105,696,402.32
10/10/20				4,365,095.59	101,331,306.73
10/24/20				4,386,870.42	96,944,436.31
11/7/20				4,381,492.93	92,562,943.38
11/21/20				4,483,186.42	88,079,756.96
12/5/20	include longevity and sick incentive			4,757,850.65	83,321,906.31
12/19/20				4,568,632.06	78,753,274.25
1/2/21				4,513,864.14	74,239,410.11
1/16/21				4,588,304.73	69,651,105.38
1/30/21				4,727,554.10	64,923,551.28

Salary Report | March 2021

	2/13/21			4,626,303.31	60,297,247.97
	2/27/21			4,514,822.60	55,782,425.37
*	3/13/21			4,641,285.70	51,141,139.67
	3/27/21			4,756,101.00	46,385,038.67
	4/10/21			4,779,501.00	41,605,537.67
	4/24/21			4,756,101.00	36,849,436.67
	5/8/21			4,779,501.00	32,069,935.67
	5/22/21			4,756,101.00	27,313,834.67
	6/5/21			4,779,501.00	22,534,333.67
	6/19/21	<i>Last pay for 42 week UA, UB</i>		4,756,101.00	17,778,232.67
	7/3/21	8 days to accrue back to 21		740,000.00	17,038,232.67
		Service Transfers To Date	(571,400.83)	-	17,609,633.50
		Anticipated Service Transfer Reimbursements	(56,531.00)	-	17,666,164.50
		Voids/Handwrites To Date	(6,159.67)	-	17,672,324.17
		Lump Sum(RETIRES) & Summer Accrual	16,313,962.69	-	1,358,361.48
		Custodial & ROTC Reimbursements to date	(73,985.29)	-	1,432,346.77
		ROTC Reimbursement (remaining)	(68,360.67)	-	1,500,707.44
		Retirement Payouts	700,000.00	-	800,707.44
		Longevity	-	-	800,707.44
		Sick Incentive	-	-	800,707.44
		Vacation Pay Paras/School Year Secretaries	150,000.00	-	650,707.44
		NBEA Reimbursement	(89,186.00)	-	739,893.44
				Balance	739,893.44

Transfers | March 2021

TRANSFER OF FUNDS

											3/25/2021
FOR APPROVAL											
FROM						TO					
ORG	FUNC	OBJ	DESCRIPTION	ORG	FUNC	OBJ	DESCRIPTION	AMOUNT	REASON		
FOR APPROVAL											
S0048060	4130	522080	DW Phone lines	S25454	2451	580008	Classroom Instructional Technology Equipment	95,000.00	purchase of laptops		
S0048260	5200	520640	Insurance Compensation Work Comp	S07595	2420	580008	Hathaway Instructional Classroom Equipment	143,697.74	Replacement of Classroom Furniture		
S0078441	2720	520004	Screeners for Registration Center	S25454	2451	580008	Classroom Instructional Technology Equipment	75,000.00	Screeners previously paid as vendors, now being paid through payroll. Since we have a surplus in salaries we are moving these funds to purchase laptops		
S0105450	2455	540005	Ashley Instructional Software	S01095	2430	540005	Ashley SPED Classroom Supplies	5,000.00	Additional supplies for ASD classrooms.		
S0203150	2410	540005	Campbell Workbooks	S02057	2358	520004	Campbell Professional Development	150.00	Training for Cohort D teacher and Reading Specialist		
S0205450	2455	540005	Campbell Instructional Software	S02031	2410	540005	Campbell Workbooks	7,235.00	Supplemental reading materials for K-2 students		
S0205740	2358	520004	Campbell Prof. Development	S02031	2410	540005	Campbell Workbooks	2,061.00	Supplemental reading materials for K-2 students		
S0209580	2420	580008	Campbell Instructional Equipment	S02031	2410	540005	Campbell Workbooks	2,710.00	Supplemental reading materials for K-2 students		
S0455451	2455	540005	Instructional Software	S04595	2420	580008	Carney Instructional Equipment	2,980.09	ASD Classroom Furniture		
S0455451	2455	540005	Instructional Software	S04595	2430	540005	Carney SPED Classroom Supplies	1,914.70	ASD Classroom Supplies		
S0785452	2455	540005	HAY/MAC Instructional Software	S07831	2410	540005	HAY/MAC Workbooks	3,990.60	Wilson Workbook Materials		
S0788480	2210	580008	HAY/MAC Principal Equipment	S07895	2430	540005	HAY/MAC Classroom Supplies	1,193.22	Supply Orders		
S0789580	2420	580008	HAY/MAC Instructional Equipment	S07895	2430	540005	HAY/MAC Classroom Supplies	1,020.00	Supply Orders		
S1055450	2455	540005	Pacheco Instructional Software	S10595	2430	540005	Pacheco Classroom Supplies	4,500.00	Supply orders		

Transfers | March 2021

S1403150	2410	540005	Winslow Workbooks	S140951	2430	540005	Winslow Classroom Supplies	690.16	Supply Orders
S1403151	2415	540005	Winslow Library Workbooks	S140951	2430	540005	Winslow Classroom Supplies	90.56	Supply Orders
S1405450	2455	540005	Winslow Instructional Software	S140951	2430	540005	Winslow Classroom Supplies	296.64	Supply Orders
S1408450	2210	540005	Winslow Principal Supplies	S140951	2430	540005	Winslow Classroom Supplies	166.18	Supply Orders
S2049510	2305	512220	Art Elementary Contracted Services	S206951	2420	580008	NBHS Music Equipment	5,000.00	Purchase of Microphones
S2065460	1450	521050	SPED Technical Instructional Software	S206951	2420	580008	SPED Instructional Equipment	5,000.00	SPED equipment needed for student
S2078840	3510	520004	Athletic Transportation	S24544	2451	580008	Classroom Instructional Technology Equipment	53,500.00	purchase of laptops
S2078840	3510	520004	Athletic HS Transportation	S27676	4300	520004	Maintenance Phys Ed Services	20,000.00	Extior Maintenance
S2135741	2358	520004	Prof. Development Contracted Services	S213951	2305	511110	Office of Instruction Stipends	7,200.00	Math work for Office of Instruction
S2139553	2455	540005	District Wide Instructional Software	S01031	2410	540005	Ashley Instructional books/materials	383.18	Dictionaries for Grade 3 Students
S2139553	2455	540005	District Wide Instructional Software	S01531	2410	540005	Brooks Instructional books/materials	495.88	Dictionaries for Grade 3 Students
S2139553	2455	540005	District Wide Instructional Software	S02031	2410	540005	Campbell Instructional books/materials	653.66	Dictionaries for Grade 3 Students
S2139553	2455	540005	District Wide Instructional Software	S04531	2410	540005	Carney Instructional books/materials	1,149.54	Dictionaries for Grade 3 Students
S2139553	2455	540005	District Wide Instructional Software	S04031	2410	540005	Congdon Instructional books/materials	642.39	Dictionaries for Grade 3 Students
S2139553	2455	540005	District Wide Instructional Software	S05031	2410	540005	Dewille's Instructional books/materials	867.79	Dictionaries for Grade 3 Students
S2139553	2455	540005	District Wide Instructional Software	S06331	2410	540005	Genes Instructional books/materials	1,048.11	Dictionaries for Grade 3 Students
S2139553	2455	540005	District Wide Instructional Software	S07531	2410	540005	Hathaway Instructional books/materials	416.99	Dictionaries for Grade 3 Students
S2139553	2455	540005	District Wide Instructional Software	S07831	2410	540005	Hayden McEadden Instructional books/materials	1,555.26	Dictionaries for Grade 3 Students
S2139553	2455	540005	District Wide Instructional Software	S07031	2410	540005	Jacobs Instructional books/materials	619.85	Dictionaries for Grade 3 Students
S2139553	2455	540005	District Wide Instructional Software	S09531	2410	540005	Lincoln Instructional books/materials	1,476.37	Dictionaries for Grade 3 Students
S2139553	2455	540005	District Wide Instructional Software	S10531	2410	540005	Pacheco Instructional books/materials	586.04	Dictionaries for Grade 3 Students
S2139553	2455	540005	District Wide Instructional Software	S11531	2410	540005	Parker Instructional books/materials	371.91	Dictionaries for Grade 3 Students
S2139553	2455	540005	District Wide Instructional Software	S12331	2410	540005	Pulaski Instructional books/materials	1,160.81	Dictionaries for Grade 3 Students
S2139553	2455	540005	District Wide Instructional Software	S12431	2410	540005	Renaissance Instructional books/materials	293.02	Dictionaries for Grade 3 Students
S2139553	2455	540005	District Wide Instructional Software	S12531	2410	540005	Remman Instructional books/materials	416.99	Dictionaries for Grade 3 Students
S2139553	2455	540005	District Wide Instructional Software	S13031	2410	540005	Swift Instructional books/materials	259.21	Dictionaries for Grade 3 Students
S2139553	2455	540005	District Wide Instructional Software	S13531	2410	540005	Taylor Instructional books/materials	563.50	Dictionaries for Grade 3 Students

Transfers | March 2021

S2339553	2455	540005	District Wide Instructional Software	S14051	2410	540005	Wisniew Instructional Books/Materials	563.50	Discontinues for Grade 3 Students
S2339530	3520	511480	Other Student Accounts Act Music OT	S50509	2420	580008	NBHS Art School Equipment	3,200.00	Purchase of digital art Tables
S2339440	3520	520004	Other Student Accounts Act Music Transport	S50509	2420	580008	NBHS Art School Equipment	11,000.00	Purchase of digital art Tables
S2339453	2430	540005	Middle School Music Class Supplies	S23434	4230	580008	Maintenance of Music Equipment Systemwide	46,808.00	Upgrades/additions to NBHS Audio System
S4059581	2420	580008	Keith School Equipment	S40595	2440	521050	Keith Instructional Services	385.00	National Honor Society Renewal
S4059581	2420	580008	Keith School Equipment	S40584	2210	540005	Keith Principal Supplies	90.00	Office Supply Order
S505762	2356	521050	Prof Development Services NBHS	S50584	2210	540005	NBHS Principal Supplies	11,100.00	Supply orders
S505741	2358	520004	Prof Development Services NBHS	S50584	2210	540005	NBHS Principal Supplies	3,155.00	Supply orders
S5057640	3520	520004	NBHS Other Student Act Contracted Services	S50554	2451	580008	Classroom Instruct Tech Equipment	13,500.00	Laptops
S5057640	3520	520004	NBHS Other Student Act Contracted Services	S50554	2250	580008	Tech Principal Office Equipment	12,000.00	Office Computers
S5059640	3520	520004	NBHS Other Student Activities	S50554	2451	580008	Classroom Instruct Tech Equipment	7,000.00	Laptops
S6159350	2410	540005	Sea Lab Workbooks	S61595	2430	540005	Sea Lab Classroom Supplies	2,000.00	Additional Classroom supplies
INFORMATIONAL									
S0012340	1210	520004	Community Relations Contracted Services	S00122	1210	540005	Community Relations Supplies	3,000.00	Banner Brackets
S0246450	1220	540005	Assistant Superintendent Supplies	S01464	1220	521050	Assistant Superintendent Other Expenditures	3,500.00	Executive Institute
S2040980	2420	580008	Instructional Art Equipment	S50509	2420	580008	NBHS Art School Equipment	2,505.00	Purchase of digital art Tables
S2139580	2420	580008	District Wide Instructional Equipment	S13095	2420	580008	Swift Instructional Classroom Equipment	210,783.08	Replacement of Classroom Furniture
S2339580	2420	580008	District Wide Instructional Equipment	S02095	2420	580008	Campbell Instructional Classroom Equipment	328,830.26	Replacement of Classroom Furniture
S2139580	2420	580008	District Wide Instructional Equipment	S07595	2420	580008	Hathaway Instructional Classroom Equipment	130,808.58	Replacement of Classroom Furniture

Balance Out Accounts Memo



THOMAS ANDERSON
SUPERINTENDENT

NEW BEDFORD PUBLIC SCHOOLS

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JENNIFER EDWARDS
DIRECTOR OF COMMUNITY
RELATIONS
SARINA TROTT
DIRECTOR OF SPECIAL
SERVICES
SUSAN WALKER
DIRECTOR OF STUDENT SERVICES
ANDREW O'LEARY
DIRECTOR OF FACILITIES

To: New Bedford School Committee

Thomas Anderson
Superintendent of Schools

From: Andrew O'Leary
Asst. Super. Finance & Operations

Andrew O'Leary

Date: March 26, 2021

Subject: Balance out Accounts

Per the City of New Bedford end of year (EOY) close out procedures, we request School Committee allow for the Chair of Finance Sub Committee to approve transfers on a weekly basis thru June 30, 2021. Approved transfers will be presented to the full committee at each School Committee meeting.

AMQ:eh

Grant Reports | March 2021

3/24/2021

FY 19 FISCAL BUDGET REPORT

GRANTS FY19	Budget	YTD Expended	Encumbrances	Balance	Percent Spent & Enc
4706 PACHECO BASEBALL FIELD	32,190	27,969	-	4,221	86.9%
TOTAL FY19 GRANTS	32,190	27,969		4,221	86.9%

Grant Reports | March 2021

FY 20 FISCAL BUDGET REPORT

3/24/2021

GRANTS FY20	Budget	YTD Expended	Encumbrances	Balance	Percent Spent & Enc
4301 NEA STUDENT SUCCESS GRANT	5,000	2,774		2,226	55.5%
4306 KEYS OF INSPIRATION	30,000	4,204	15,250	10,546	64.8%
4309 CAPITAL SKILLS WORKFORCE GRANT	5,000	4,272	525	204	95.9%
4310 BIG YELLOW BUS	1,750	1,320	-	430	75.4%
4329 BAYCOAST/COMCAST	20,000	4,592	15,408	-	100.0%
4344 PACHECO READERS	11,000	10,937	63	-	100.0%
4350 BRISTOL COUNTY SAVINGS BANK	25,000	12,086	-	12,914	48.3%
4355 CARNEY FOUNDATION DEV/CONG	5,000	1,500	2,746	754	84.9%
4360 PRINCIPALS DISCRETIONARY	100,000	42,950	38,337	18,712	81.3%
4362 MASSHIRE WORKFORCE BOARD	2,702	2,702		0	100.0%
4401 TITLE I	6,921,067	6,597,897	92,425	230,745	96.7%
4402 IDEA	3,886,087	3,688,425	63,904	133,757	96.6%
4406 TITLE III LEP SUPPORT	528,834	486,200	9,295	33,339	93.7%
4409 TITLE IIA	763,973	489,828	49,921	224,224	70.7%
4411 Early Ed Sped	141,906	71,877	7,533	62,495	56.0%
4434 TITLE IV	395,224	233,185	39,229	122,811	68.9%
4703 WORKFORCE SKILLS GRANT	328,000	67,655	12,600	247,745	24.5%
4717 STARS RESIDENCY	5,000	4,900	-	100	98.0%
TOTAL FY20 GRANTS	13,175,543	11,727,304	347,236	1,101,002	91.6%

Grant Reports | March 2021

FY 21 FISCAL BUDGET REPORT							3/24/2021
GRANTS FY21		Budget	YTD Expended	Encumbrances	Balance	Percent Spent & Enc	
4349 NELLIE MAE		18,000	3,500	5,788	8,712	51.6%	
4350 BRISTOL COUNTY SAVINGS BANK		25,000			25,000	0.0%	
4352 MASSINSIGHT		15,000			15,000	0.0%	
4355 CARNEY FOUNDATION DEV_CON		15,000	10,000	1,000	4,000	73.3%	
4359 MA LIFE SCIENCE CTR		23,202	1,628		21,574	7.0%	
4360 PRINCIPALS DISCRETIONARY		100,000	420		99,580	0.4%	
4362 MASSHIRE WORKFORCE BOARD		3,000			3,000	0.0%	
4401 TITLE I		6,670,260	1,994,291	111,592	4,564,377	31.6%	
4402 IDEA		4,015,900	531,889	6,000	3,478,011	13.4%	
4405 GEER		222,682	129,999		92,683	58.4%	
4406 TITLE III LEP SUPPORT		582,188	52,892	16,950	512,346	12.0%	
4407 PERKINS GRANT		38,448	11,573		26,875	30.1%	
4408 SPED IMPROVEMENT		86,841		84,126	2,715	96.9%	
4409 TITLE IIIA		662,286	78,636	101,700	481,950	27.2%	
4411 PROJECT SUPPORT		137,722	10,253		127,469	7.4%	
4412 MCKINNEY VENTO		55,000	21,448	4,480	29,072	47.1%	
4414 21ST CCCLCY CONTINUATION		615,130	318,577	9,792	286,761	53.4%	
4420 21ST CCCLC HQPBL		10,000	7,104		2,896	71.0%	
4422FASFA		20,000			20,000	0.0%	
4428 GLEAM		8,000			8,000	0.0%	
4432 SCHOOL REDESIGN GRANT SUMMER		300,000	112,775	31,525	155,699	48.1%	
4434 TITLE IV		504,077	13,456		490,621	2.7%	
4435 RTLE		285,299	282,108		3,191	98.9%	

Grant Reports | March 2021

3/24/2021

FY 21 FISCAL BUDGET REPORT

GRANTS FY21	Budget	YTD Expended	Encumbrances	Balance	Percent Spent & Enc
4501 MASSGRAD PROMISING PRACTICE	20,000	6,600		13,400	33.0%
4507 EARLY EDUCATION TARGET SPED	8,933	801	6,867	1,265	85.8%
4516 21ST CCLC SPED	21,500			21,500	0.0%
4525 CVRF SCHOOL REOPENING	2,916,675	2,543,038	119,503	254,134	91.3%
4543 TAG II (325)	185,000	46,396	72,507	66,097	64.3%
4601 ABE	651,792	360,481	16,025	275,285	57.8%
4603 ESSER	5,693,032	3,272,966	1,122,722	1,297,344	77.2%
4605 GED TESTING CENTER	7,339	4,379		2,960	59.7%
4607 CORONAVIRUS PREVENTION	1,041,825	55,844	429,406	556,575	46.6%
4608 MENTAL HEALTH WELLNESS	25,000	5,000	12,510	7,490	70.0%
4610 ASOST SCHOOL YEAR	23,700	2,224		21,476	9.4%
4615 STRATEGIC SUPPORT	94,000	80,703	7,816	5,481	94.2%
4616 CPPi	688,499	279,318	200,376	208,805	69.7%
4636 TAG (222)	82,372	82,372	-	-	100.0%
4695 COMMUNITY ADULT LEARNING CENTER	153,590	32,466	2,976	118,148	23.1%
4703 SKILLS CAPITAL MARINE GRANT	250,000			250,000	0.0%
4704 ENHANCED SCHOOL HEALTH	215,000	101,214	17,348	96,438	55.1%
4710 DTA	303,596	219,979		83,617	72.5%
4711 VOUCHER	110,000	47,397	-	62,603	43.1%
4717 MCC-STARS RESIDENCY	5,000			5,000	0.0%
4743 PLTW GATEWAY	16,000	1,224		14,776	7.7%
TOTAL FY21 GRANTS	26,925,888	10,722,951	2,381,009	13,821,927	48.7%

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Personnel Report April 12, 2021

A. APPOINTMENTS:

Name Position School

UNIT A

Sadie Alves	Kindergarten Teacher	Ashley Elementary School
Lisbeth Frey	Math Teacher	New Bedford High School
Nora Hebshie	Guidance Counselor	New Bedford High School
Amanda Leite	Health Science Teacher	New Bedford High School
Brittney Nunes	Grade 1 Teacher	Rodman Elementary School
Hailee Sturgeon	Grade 5 Teacher	Rodman Elementary School

UNIT B

Stephen Farrell	CBIP Elementary Special Education Supervisor	Pulaski Elementary School
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NON-UNION

Kristen Bagge	Building Based Substitute Teacher	Hayden/McFadden Elementary School
Louisa Barbosa	Payroll Specialist	Paul Rodrigues Administration Building
Nasha Encarnacao	Wraparound Coordinator	Paul Rodrigues Administration Building
Alexandra Medeiros	Behavior Assistant	Pulaski Elementary School

AFSCME

Kaitlyn Martin	Provisional Sr. Custodian	Paul Rodrigues Administration Building
Dodi Strawn	Provisional 6.5 hour Assistant Cook	New Bedford High School

PARAPROFESSIONAL

Rayanne Barbosa	Paraprofessional – Kindergarten	Jacobs Elementary School
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B. RETIREMENTS:

Name Date Position School

UNIT A

Lori-Anne Brouillette	July 18, 2021	Occupational Therapist	Paul Rodrigues Administration Building
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C. RESIGNATIONS:

Name Date Position School

UNIT A

Bethany Santos	June 21, 2021	Grade 2 Teacher	Carney Academy
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Personnel Report

April 12, 2021

C. RESIGNATIONS (cont):

<u>Name</u>	<u>Date</u>	<u>Position</u>	<u>School</u>
<u>NON-UNION</u>			
Gale Daniels	June 28, 2021	Special Education Specialist	Paul Rodrigues Administration Building
Tanya Henicke	April 1, 2021	Early Childhood Specialist	Paul Rodrigues Administration Building
Joseph Perry	March 22, 2021	Technology Integration Manager	New Bedford High School

AFSCME

Andrew Goulet	March 26, 2021	Jr. Custodian	Gomes Elementary School
Michael Simas	April 9, 2021	Jr. Custodian	Lincoln Elementary School
Matthew Souza	March 12, 2021	Jr. Custodian	Congdon Elementary School

D. IN-BUILDING BID/TRANSFERS:

<u>Name</u>	<u>From</u>	<u>To</u>
<u>UNIT A</u>		
Stephanie Conde	Grade 1 Teacher at Swift Elementary School	Grade 1 Teacher at Swift Elementary School
Carolyn Dubois	Grade 5 Teacher at Pulaski Elementary School	Grade 4 Teacher at Pulaski Elementary School
Nealyn Dunlop	Science Teacher at Roosevelt Middle School	Science Teacher at Roosevelt Middle School
Susan Estrella	Special Education Preschool Teacher at Pulaski Elementary School	Special Education Preschool Teacher at Pulaski Elementary School
Amanda Gue	School Adjustment Counselor at Hathaway Elementary School	School Adjustment Counselor at Hathaway Elementary School
Lynn Lawrence	Grade 4 Teacher at Swift Elementary School	Grade 3 Teacher at Swift Elementary School
Heidi Lima	STEM Teacher at Gomes Elementary School	STEM Teacher at Gomes Elementary School
Brian Miller	Grade 1 Teacher at Congdon Elementary School	Grade 1 Teacher at Congdon Elementary School
Melissa Morin	Grade 2 Teacher at Hathaway Elementary School	Grade 2 Teacher at Hathaway Elementary School
Kristen Nightingale	Special Education Teacher 3-5 at Winslow Elementary School	Grade 3 Teacher at Winslow Elementary School
Megan Pinheiro	Kindergarten Teacher at Hathaway Elementary School	Grade 2 Teacher at Pacheco Elementary School
Georgina Salsinha	Grade 3 Teacher at Taylor Elementary School	Grade 3 Teacher at Taylor Elementary School
Susan Santos	PreK Teacher at Pacheco Elementary School	PreK Teacher at Pacheco Elementary School



2021-2022 Student Calendar *

*(ALL SCHOOLS, EXCEPT GOMES, HAYDEN-McFADDEN, PARKER)

JULY 2021						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

JANUARY 2022						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Students Return - January 3
No School - Martin Luther King Day
 January 17
No School - Professional Development Day
 January 24

AUGUST 2021						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

FEBRUARY 2022						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

1/2 Day Professional Development
 February 9 (All schools)
Winter Vacation
 one week beginning February 21

First Day for Grades 1-12
 September 2
No School - Labor Day
 September 6
First Day for Grades PreK-K
 September 7
1/2 Day Professional Development
 September 29

SEPTEMBER 2021						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

MARCH 2022						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

1/2 Day Professional Development
 March 23 (All schools)

No School - Columbus Day
 October 11

OCTOBER 2021						
S	M	T	W	T	F	S
				1	2	
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

APRIL 2022						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

No School - Good Friday
 April 15
Spring Vacation
 one week beginning April 18

No School - Professional Development Day
 November 2
No School - Veterans Day
 November 11
1/2 Day Professional Development
 November 17 (Elementary) -
 Parent Teacher Conference -
 Secondary (Middle & High School)
Thanksgiving Recess
 afternoon of November 24,
 November 25 and 26

NOVEMBER 2021						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

MAY 2022						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

1/2 Day Professional Development
 May 25 (All schools)
No School - Memorial Day
 May 30

1/2 Day Professional Development
 December 8 (Secondary MS/HS) -
 Parent Teacher Conference -
 Elementary Schools
December 15 (if Dec. 8 is Snow Day)
Christmas Vacation
 from the close of school on
 December 23 through December 31

DECEMBER 2021						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

JUNE 2022						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

Last Day of School
 *June 16 is the 180th school day, if no days are lost due to cancellations.
 *June 23 is the 185th day, as required for calendar purposes, with five additional days added for weather or other emergencies.
PLEASE NOTE: The last 2 days for students will be half days.

SCHOOL HOURS (Monday-Friday):

ELEMENTARY SCHOOLS: 8:15 AM - 2:30 PM; (JACOBS: 8:15 AM - 3:30 PM); (PULASKI: 8:45 AM - 3:00 PM);
 (RENAISSANCE: (Grades 1-5) Mon.-Wed. & Fri. 8:00 AM - 4:30 PM; Thurs. 8:00 AM - 3:00 PM); (Grades Pre K-K) 8:00 AM - 3:00 PM
 KEITH MIDDLE SCHOOL: 7:50 AM - 2:35 PM (1st dismissal); 2:45 PM (2nd dismissal); 3:15 PM (final dismissal)
 NORMANDIN & ROOSEVELT MIDDLE SCHOOLS: 7:50 AM - 2:30 PM (1st dismissal); 2:45 PM (2nd dismissal); 3:15 PM (final dismissal)
 NEW BEDFORD HIGH SCHOOL: 7:28 AM - 2:40 PM (1st dismissal); 3:00 PM (after school dismissal one); 3:30 PM (final dismissal)
 TRINITY DAY ACADEMY: 7:30 AM - 1:55 PM; WHALING CITY JR./SR. HIGH SCHOOL: 7:30 AM - 1:50 PM; PARENTING TEENS PROGRAM: 8:00 AM - 2:00 PM



2022-2023 Student Calendar *

*(ALL SCHOOLS, EXCEPT GOMES, HAYDEN-McFADDEN, PARKER)

JULY 2022						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

JANUARY 2023						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

No School - New Year's Day Obs.
January 2 (Students return January 3)
No School - Martin Luther King Day
January 16
No School - Professional Development Day
January 23

AUGUST 2022						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

FEBRUARY 2023						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

1/2 Day Professional Development
February 8 (All schools)
Winter Vacation
one week beginning February 20

First Day for Grades 1-12
September 1
No School - Labor Day
September 5
First Day for Grades PreK-K
September 6
1/2 Day Professional Development
September 28

SEPTEMBER 2022						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

MARCH 2023						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

1/2 Day Professional Development
March 22 (All schools)

No School - Columbus Day
October 10

OCTOBER 2022						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

APRIL 2023						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

No School - Good Friday
April 7
Spring Vacation
one week beginning April 17

No School - Professional Development Day
November 1
No School - Veterans Day
November 11
1/2 Day Professional Development
November 16 (Elementary) -
Parent Teacher Conference -
Secondary (Middle & High School)
Thanksgiving Recess
afternoon of November 23,
November 24 and 25

NOVEMBER 2022						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

MAY 2023						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

1/2 Day Professional Development
May 24 (All schools)
No School - Memorial Day
May 29

1/2 Day Professional Development
December 7 (Secondary MS/HS) -
Parent Teacher Conference -
Elementary Schools
December 14 (If Dec. 7 is Snow Day)
Christmas Vacation
from the close of school on
December 22 through December 30

DECEMBER 2022						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

JUNE 2023						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

Last Day of School
*June 16 is the 180th school day, if no days are lost due to cancellations.
*June 26 is the 185th day, as required for calendar purposes, with five additional days added for weather or other emergencies.
PLEASE NOTE: The last 2 days for students will be half days.

SCHOOL HOURS (Monday-Friday):

ELEMENTARY SCHOOLS: 8:15 AM - 2:30 PM; (JACOBS: 8:15 AM - 3:30 PM); (PULASKI: 8:45 AM - 3:00 PM);
(RENAISSANCE: (Grades 1-5) Mon.-Wed. & Fri. 8:00 AM - 4:30 PM; Thurs. 8:00 AM - 3:00 PM); (Grades Pre K-K) 8:00 AM - 3:00 PM
KEITH MIDDLE SCHOOL: 7:50 AM - 2:35 PM (1st dismissal); 2:45 PM (2nd dismissal); 3:15 PM (final dismissal)
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TRINITY DAY ACADEMY: 7:30 AM - 1:55 PM; WHALING CITY JR./SR. HIGH SCHOOL: 7:30 AM - 1:50 PM; PARENTING TEENS PROGRAM: 8:00 AM - 2:00 PM



2023-2024 Student Calendar *

*(ALL SCHOOLS, EXCEPT GOMES, HAYDEN-McFADDEN, PARKER)

JULY 2023						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

JANUARY 2024						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

No School - New Year's Day
January 1 (Students return January 2)
No School - Martin Luther King Day
January 15
No School -
Professional Development Day
January 22

AUGUST 2023						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

FEBRUARY 2024						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

1/2 Day Professional Development
February 7 (All schools)
Winter Vacation
one week beginning February 19

First Day for Grades 1-12
August 31

SEPTEMBER 2023						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

MARCH 2024						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

1/2 Day Professional Development
March 20 (All schools)
No School - Good Friday
March 29

No School - Labor Day
September 4
First Day for Grades PreK-K
September 5
1/2 Day Professional Development
September 27

OCTOBER 2023						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

APRIL 2024						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

Spring Vacation
one week beginning April 15

No School - Columbus Day
October 9
No School -
Professional Development Day
October 31

NOVEMBER 2023						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

MAY 2024						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

1/2 Day Professional Development
May 22 (All schools)
No School - Memorial Day
May 27

No School - Veterans Day
November 10 (Observed)
1/2 Day Professional Development
November 15 (Elementary) -
Parent Teacher Conference -
Secondary (Middle & High School)
Thanksgiving Recess
afternoon of November 22,
November 23 and 24

DECEMBER 2023						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

JUNE 2024						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

Last Day of School
*June 13 is the 180th school day, if no days are lost due to cancellations.
*June 21 is the 185th day, as required for calendar purposes, with five additional days added for weather or other emergencies.
PLEASE NOTE: The last 2 days for students will be half days.

1/2 Day Professional Development
December 6 (Secondary MS/HS) -
Parent Teacher Conference -
Elementary Schools
December 13 (if Dec. 6 is Snow Day)
Christmas Vacation
from the close of school on
December 22 through December 29

SCHOOL HOURS (Monday-Friday):

ELEMENTARY SCHOOLS: 8:15 AM - 2:30 PM; (JACOBS: 8:15 AM - 3:30 PM); (PULASKI: 8:45 AM - 3:00 PM);
(RENAISSANCE: (Grades 1-5) Mon.-Wed. & Fri. 8:00 AM - 4:30 PM; Thurs. 8:00 AM - 3:00 PM); (Grades Pre K-K) 8:00 AM - 3:00 PM
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TRINITY DAY ACADEMY: 7:30 AM - 1:55 PM; WHALING CITY JR./SR. HIGH SCHOOL: 7:30 AM - 1:50 PM; PARENTING TEENS PROGRAM: 8:00 AM - 2:00 PM



THOMAS ANDERSON
SUPERINTENDENT

NEW BEDFORD PUBLIC SCHOOLS
PAUL RODRIGUES ADMINISTRATION BUILDING
455 COUNTY STREET
NEW BEDFORD, MASSACHUSETTS 02740
www.newbedfordschool.org

(508) 997-4511

"We are committed to developing a community of learners who are academically proficient, demonstrate strong character and exhibit self-confidence."

KAREN A. TREADUP
DEPUTY SUPERINTENDENT

ANDREW O'LEARY
ASSISTANT
SUPERINTENDENT OF
FINANCE & OPERATIONS

HEATHER EMSLEY
EXECUTIVE DIRECTOR OF
HUMAN CAPITAL SERVICES

JENNIFER FERLAND
EXECUTIVE DIRECTOR OF
STRATEGIC INITIATIVES & PARTNERSHIPS

SANDRA FORD
EXECUTIVE DIRECTOR OF
SPECIAL EDUCATION & STUDENT
SERVICES

SONIA WALMSLEY
EXECUTIVE DIRECTOR OF
EDUCATIONAL ACCESS &
PATHWAYS

New Bedford Public Schools Administration
CLASS DESCRIPTION

OFFICIAL TITLE: Chief Technology Officer
WORKING TITLE: Chief Technology Officer
REPORTS TO: Superintendent of Schools

MONTHS: 12

The New Bedford Public Schools Chief Technology Officer represents and exercises the authority of the superintendent in directing the implementation of the school systems' strategic plans, initiatives, policies and programs. The CTO provides leadership in developing the information and educational technology services, vision, and policy for the New Bedford Public Schools (NBPS). The CTO is responsible for shaping and directing both immediate and long-range strategic information systems requirements, operating core information technology resources and services, and managing the centralized aspects of those resources necessary to support the educational and business mission and priorities of the NBPS. This includes long-range planning and delivery of services in educational technology, information systems, software applications, data center operations, telecommunications, network operations, enterprise systems and comprehensive client support services.

SUMMARY DESCRIPTION OF CLASSIFICATION

EDUCATION, TRAINING, AND EXPERIENCE: Experience planning, developing, implementing and monitoring mid to large-scale technology in a private and/or public education institution; working with various telecommunications systems, hardware, software, installation, repair and upgrading techniques; implementing and monitoring information systems security; integrating technology into K-12 curriculum; working with infrastructure to include data delivery and distribution and systems; and developing standards and technical concepts

MINIMUM QUALIFICATIONS

- Minimum of five (5) years of experience as a leader in the field of technology
 - Minimum seven (7) years of experience planning, developing and implementing large-scale technology infrastructure systems and services, including five years at a management level in a large-scale computer data center
 - Bachelor's Degree in Computer Science, Information Technology or a closely related field from an accredited college or university
- *Such alternatives to the above as deemed appropriate by the Superintendent.

PHYSICAL DEMANDS: (Special requirements such as lifting heavy objects and frequent climbing.) include sitting, standing, and walking for extended periods, reaching, fine manual dexterity, pushing, pulling, talking, hearing, near and far visual acuity, depth perception, and field of vision.

SPECIAL REQUIREMENTS: (Frequent overtime or night work required, etc.) Ability to work flexible hours including some evening and weekend work

OVERTIME ELIGIBLE: NO

CERTIFICATE AND LICENSE REQUIREMENTS: Massachusetts Department of Elementary and Secondary Education (DESE) requirements: none

KNOWLEDGE, SKILLS, AND ABILITIES:

Knowledge:

- Principals, practices, and techniques for the operation of both microcomputer and mid to large-scale, high volume data processing operations providing complex services to users
- Principles and practices of personnel management and budget development and administration
- Principles and methods for establishing goals, objectives and implementation plans to accomplish data processing solutions for identified needs
- Role of information and educational technology in an educational agency
- Emerging technologies and best practices
- Business process documentation, re-engineering and improvement
- Educational technology facilities and equipment, including sources of funding for educational grants and related technology functions for educational agencies

Skills:

- Applying appropriate laws to operations, developing policies, procedures and practices; gathering, analyzing and interpreting data; identifying, recommending and implementing changes to maximize efficiency;
- Motivating staff to develop necessary job-related skills to improve job performance;
- Providing staff authority and discretion to accomplish work tasks and make decisions;
- Maintain a high level of security and confidentiality of information;
- Accomplish goals and tasks through others by delegation, follow up and oversight;
- Working effectively under pressure

Abilities:

- Plan and direct a large complex operation that involves coordination and integration of multiple interrelated activities
- Formulate and implement program goals, objectives, and schedules
- Develop and implement strategic plans and changes required to achieve goals and objectives
- Communicate effectively both orally and in writing
- Supervise, train, and evaluate the work of assigned staff
- Establish and maintain excellent collaborative relationships with executive staff, vendors, and clients
- Manage client relations to ensure development of service- objective expectations
- Conduct meetings utilizing consensus building techniques and conflict resolution strategies!
- Travel to various locations

EXAMPLES OF PERFORMANCE DUTIES AND RESPONSIBILITIES:

- Provide strong, collaborative, forward thinking and responsive leadership in the development, management and maintenance of NBPS's technology programs and services and formulation of strategies that address both immediate and future technology needs and services;
- Provide vision and leadership to assess potential areas of opportunity in which technology can facilitate delivery of the NBPS's services and programs, enhance operational effectiveness, and

- accelerate student achievement;
- Participate as a member of the Superintendent's Strategic Leadership Team for overall planning and direction of the NBPS's functions and services, advise the Superintendent regarding use of resources, priorities, program opportunities and methods to enhance the delivery of programs, and create an effective environment and understanding of technology for team members
 - Lead the development of a technology architecture and governance framework that defines the working relationship of technology components within NBPS
 - Develop and implement internal policies, procedures and planning for the use of technology at NBPS
 - Lead the process for review and analysis of organizational business processes to ensure effective technology support for the processes
 - Identify, transfer, consolidate, and integrate new and legacy technologies into an enterprise infrastructure platform
 - Monitor and evaluate technology performance district wide
 - Design, implement, and manage a system for providing technical support to all schools and administrative offices including providing on-site assistance as needed.
 - Provide management oversight for computing, information processing and communications resources across all systems
 - Provide management oversight for the editing, processing, and submission of local, state, and federal electronic reports.
 - Direct and coordinate cooperative working relationships between centralized and distributed technical operations to achieve effective and cost beneficial district-wide solutions and comprehensive services with the effective and creative use of technology
 - Lead technology staff in implementing strategic plans and supporting on-going technology programs, including technology support for training efforts for users of all software modules via utilization of both internal and external resources
 - Recommend vendor contracts covering the acquisition of equipment, software and services including the installation and on-going maintenance of NBPS's information technology inventory
 - Plan, direct and manage the staff of the Technology Services Department and formulate and manage the Technology Services budget
 - Serve as an active member of local, regional, state, and national professional technology associations to remain current concerning trends in the field
 - Other duties as assigned by the Superintendent and/or Assistant Superintendents.

EVALUATION: Performance of this position will be evaluated annually by the Superintendent accordance with the MA state educator evaluation requirements

TERMS OF EMPLOYMENT:

As per individual contract between the Superintendent and the Chief Technology Officer

Other duties as assigned by the Superintendent of Schools

Full calendar year, with vacation time as negotiated

This description may be changed at any time

